

Application for Admission

To

SAINT NICHOLAS SCHOOLS

10420 Mullins, Houston, Texas 77096 (713) 726-0221

1920 N. Braeswood, Houston, Texas 77030 (713) 791-9977

THE FOLLOWING MUST BE SUBMITTED WITH THE APPLICATION:

- (1) A copy of the student's school records, including (a) grades, (b) standardized testing, (c) discipline, (d) health, (e) attendance, and (f) additional testing or records from special education or ESL
- (2) A copy of birth date verification, either baptismal or birth certificate
- (3) A recommendation form completed by the present school, if applicable

REFERRAL

Referred by: (Parents, professionals, employer, referral service, or advertising): Please list names:

Date of application: _____

STUDENT/ RESIDENCE INFORMATION

Student's full name: _____ Student's SS# _____

Student's date of birth: _____ Age next September 1 _____

Home address: _____ City: _____ Zip: _____

Home telephones: _____ Cell phones: _____ Home fax: _____

Work telephones of sponsor or custodial parent(s) _____

E-Mail Address: _____

APPLICATION

Application is made for which age or grade: _____ Days and hours: _____

Location: (Change is possible if space is available.) _____

Requested first date of attendance (month): _____ Any drop-in days before? _____

Previous schooling _____

For Before/ After/Summer School only: Name of school, telephone, fax, and grade coming school year:

Circle those that apply: Tutored, special education, speech therapy, gifted, IEP, Bi-lingual, ESL

What languages are spoken in the home: _____ Child's favored language: _____

Why do you want your child to attend this school? What do you hope we will be able to do for your child?

Please include a drawing (PK/K), story (K/1), or essay (2-8) from the applicant about school or learning.
What are your educational plans for your child? _____

FAMILY

Father's SS# _____ Mother's SS# _____

Father's full name (with address and telephone if different): _____

Father's occupation, employer, position, address, telephone, beeper, or fax: _____

Father's education: _____

Mother's full name (with address and telephone if different): _____

Mother's occupation, employer, position, address, telephone, beeper, or fax: _____

Mother's education: _____

Sibling name(s), birthday(s), and addresses if different: _____

Siblings present schools: _____

Religious affiliation(s) of the family: _____

MEDICAL AND EMERGENCY

Family pediatrician/physician's name, address, telephone, and fax: _____

Emergency persons to contact and persons authorized to pick up the student, other than parents. Two are required. Any change must be made in writing. List names, SS#, and relationship. Photo ID will be required at time of departure.

Name: _____ Address: _____

Telephone: _____ SS#: _____ Driver's License #: _____

Relationship: _____

Name: _____ Address: _____

Telephone: _____ SS#: _____ Driver's License #: _____

Relationship: _____

Name: _____ Address: _____

Telephone: _____ SS#: _____ Driver's License #: _____

Relationship: _____

Name: _____ Address: _____

Telephone: _____ SS#: _____ Driver's License #: _____

Relationship: _____

General Policies

1. Applicants will follow this process:
 - They will be scheduled to visit a class and take a placement test if school aged three or older.
 - An interview will be scheduled for the parents and child with the Head of School or Principal following the visit.
 - Space availability will be reviewed after the classroom visit and placement testing (if applicable) by the Director of Admissions preferably, applications should be submitted by January 1 for the coming summer or school year.
 - Notice of acceptance will be by telephone as soon as possible. All records must be complete
 - Parents will need to pay the Registration Fee and sign a Contract within one week after being accepted to secure a place.
 - Additional testing is required for children showing skills below age level. The Iowa Tests of Basic Skills is given for placement, with other tests designed for younger children. If parents have had developmental or academic testing done those should be provided with the application.
 - Students entering grades PK4 and up cannot be accepted or re-enroll in school if they are not testing at grade level or higher. Students may be enrolled if they attend Summer School and are enrolled in the Study Skills program at the school. Individual Education Plans (IEP) may be considered. There is an additional charge for Study Skills.
 - Students testing above grade level may qualify for an advanced placement level. The average student is placed in work one year advanced.
2. All subjects are required, as well as Chapel. Participation in all school activities, programs, performances, and competitions when requested is required to support the school community and to maintain a place in school. Various pets are kept at school.
3. Immunization and screening for hearing, speech, vision, and visual perception are required.
4. Uniforms need to be ordered by June 1 for delivery in August. Full uniform is required the first day of school.
5. Meals, snacks, and initial school supply packets are furnished by the school. For younger children nap linens, baby food, cloth diapers, and training pants are furnished.
6. Summer work is required for all students entering grades K-8. Required reading lists and work are available the first week of June for students not attending Summer School. Summer School is held the month of July with summer camp activities as well.
7. The parent hereby authorizes children four or older to leave the premises for school sponsored field trips, provided that such trips are announced to the parents by posting in advance.
8. The school will operate for school and non-academic days Monday through Friday throughout the year with the exception of holidays listed on the annual calendar. Annual and six week calendars are distributed.
9. Between the hours of 8:00 and 4:00 an appointment through the office is required to visit the classroom, and parents are requested to observe twice each year. Students may not be dismissed early without prior arrangement with the office.
10. Teacher conference periods are at 4:15 on Tuesday and Wednesday by appointment only. All parents are invited to the Homeroom Meetings on Mondays at 4:15 to talk with the teachers.
11. Initial and continued enrollment will be at the discretion of the school based on the best interest of the child and the other children enrolled. Enrollment will be without regard to race, creed, or national origin.
12. The parents will be given this Application Form, Tuition Plan, a Parent-Student Handbook with acknowledgement form, a Registration Contract, and a Medical Form. Parents agree to comply with all policies and provisions of the school as described to maintain a place in school.

Parent signature: _____

Parent signature: _____

Date: _____