

October 28, 2011

## **Saint Nicholas School II**

We would like to remind parents of the procedure for **late arrival** during class time from 8:00-4:00 p.m. to avoid any teaching interruptions.

After 8:00 a.m., please drop your child at the front desk and a staff will take him to the classroom.

For **early pick-up**, before 4:00 p.m., please check in at the front desk and wait for your child to be brought to the lobby by a staff member.

Thank you for your cooperation. This makes a much smoother classroom with fewer distractions. We appreciate your help.