

SAINT NICHOLAS SCHOOL, II PARENT ADVISORY UPDATE

Parents have met with administration last October 24th for information about the school, to ask questions, and to discuss ideas. Meetings will be held from now on first Mondays of most months. Topics have included the following goals:

- The SNS website will include current information.
- The uniform shop site will include order status and display of inventory.
- Parents and employees will know about building security.
- Parents will know about the curriculum and the testing program that helps evaluate it.
- Parents and employees will know about the visual security system, its repair, and function.

Action taken includes the following:

- We currently have newsletters and updates posted on our website by Laurel Welkey. Tom Heard from Dynamis manages the website. Parents are requested to send in specific suggestions of what to include or not include and to offer assistance if this is an area of expertise. We employed a marketing firm for the school to assist us this year. We are working on employing a different firm/graphic designer to assist us in redesigning our website.
- We have Homeroom meetings scheduled every Wednesday at 3:30 p.m. for all classes and ages. Parents are encouraged to attend, especially if they are interested in instruction, daily routines, and parent school communication. We have posted reminders on our front bulletin boards and classroom bulletin boards regarding Homeroom meetings. We continue to encourage parents to attend.
- Ms. Kiya has been assigned to filling orders and has improved service. We ask that outstanding orders with problems be brought to the attention of Ms. Bernadette so they can be resolved quickly. Mrs. Heard and Mr. John Decker (Controller) are also involved. Uniform orders are on schedule now for anything currently ordered and display of inventory is updated. We are receiving shipments as needed. We are also looking for an expert seamstress for some of our custom work.
- In building security we ask for photo ID for any person not known to the teacher. We have full coverage at the front desk from 7:30 a.m. to 5:00 p.m. Melissa Rodriguez, our front desk person, will cover the front office till 5:00 p.m. and we are assigning one of our teacher assistants to cover the front office from 5:00 to 6:00 p.m.
- A general description of curriculum, testing, and promotion is in the "Welcome to" sheet for new classes. A program will also be offered on that topic after the holidays.
- The visual security system is now repaired and working. We are in the process of adding a few more cameras before we offer a subscription to parents. When in place we expect to offer a real time (only) subscription to parents for their child's classroom for \$25 per month.

We look forward to seeing you on our next parent meeting on Dec 5th, Monday.

Margot Heard
Headmistress